

WHO MUST REGISTER:

All contractors desiring to engage in business within the corporate limits of the City of Morris must be registered with the Building and Zoning Officer.

EFFECTIVE DATES OF REGISTRATION:

All registrations expire on the 30th day of April of each year and must be renewed on May 1st.

REGISTRATION FEES:

General Contractor	\$200.00
All Other Contractors	\$100.00

(Fees are ½ price from November 1 through March 30)

INSURANCE REQUIREMENTS:

Certificates of Insurance must list the City of Morris as the Certificate Holder.

Bodily Injury Liability	\$300,000.00
Property Damage Liability	\$100,000.00
Workman’s Compensation	As required by the Industrial Commission Of Illinois

Business Auto:

Bodily Injury Liability	\$300,000.00
Property Damage Liability	\$ 50,000.00

If insurance expires during the term of registration, a renewal certificate must be mailed/faxed to the Building and Zoning Officer or the registration will be suspended.

BOND REQUIREMENTS: STANDARD LICENSE-PERMIT SURETY BOND:

General Contractor	\$ 20,000.00 Bond
Electrical Contractor	\$ 10,000.00 Bond
Plumbing Contractor	\$ 10,000.00 Bond
HVAC Contractor	\$ 10,000.00 Bond
All Other Contractors	\$ 10,000.00 Bond

If Surety Bond expires during the term of registration, a renewal bond must be mailed/faxed to the Building and Zoning Officer or the registration will be suspended.

ATTENTION ALL CONTRACTORS – SUB-CONTRACTORS
MUST BE SIGNED AND RETURNED TO VALIDATE ALL CONTRACTOR
LICENSES

As a registered contractor in the City of Morris, I hereby attest to my knowledge of all adopted building codes under the office of Building & Zoning jurisdiction. All work performed in this jurisdiction will conform and comply to the following codes:

The BOCA National Building Code 1999
National Electrical Code, NEC 2002
Illinois Plumbing Code 1996
CABO One and Two Family Dwelling Code 1995
NFPA 101 Life Safety Code 1993
Illinois Accessibility Code 1997

Business Name _____ Registration # _____

Address _____ Phone # _____

Signature _____ Date _____

Title _____

APPLICATION FOR CONTRACTOR REGISTRATION

Date Applied: _____ Present Registration No. _____

BUSINESS INFORMATION:

Name of Business: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: (____) _____ Fax: (____) _____ Cell: (____) _____

Business Type: _____

OWNER INFORMATION:

Owner's Name: _____ Phone No. (____) _____

Owner's Address: _____

City: _____ State: _____ Zip Code: _____

STATE LICENSE NUMBERS (IF APPLICABLE):

Plumber's License Number: _____ Exp. Date: _____
(If applicable, copy of license)

Roofer's License Number: _____ Exp. Date: _____

LIABILITY INSURANCE:

Insurance Company: _____

Policy No. _____ Exp. Date: _____

Bond Company: _____ Exp. Date: _____

Bond No. _____ Exp. Date: _____

NOTE: Failure to comply with this Ordinance or any misrepresentation or classification of this application may result in penalties as described by Code.

Signature of Applicant: _____

SUBMIT THE FOLLOWING:

1. Surety Bond
2. Certificate of Insurance
3. Proof of Workers Compensation Insurance
4. Completed Application Form
5. General Fee - \$200.00 --- Sub Contactor Fee - \$100.00

-----**FOR OFFICE USE ONLY**-----

REGISTRATION NO: _____ ISSUED BY: _____

DATE ISSUED: _____